

WEST VIRGINIA RENTAL APPLICATION

PROP: _____
 APT#: _____
 RENT: _____
 AGENT: _____
 MOVE IN DATE: _____

APPLICANT INFORMATION

PRIMARY

NAME _____ PHONE _____
 (LAST) (FIRST) (MI) (HOME) (BUSINESS)
 MAIDEN NAME _____
 SS# _____ DRIVERS LICENSE# _____ STATE _____
 MARITAL STATUS: SINGLE _____ MARRIED _____ SEPARATED _____ BIRTH DATE _____

SPOUSE

NAME _____ PHONE _____
 (LAST) (FIRST) (MI) (HOME) (BUSINESS)
 MAIDEN NAME _____ SS# _____ DL# _____ STATE _____
 BIRTHDATE _____

OTHER OCCUPANTS

NAME _____ AGE _____ BIRTH DATE _____
 (LAST) (FIRST) (MI)
 NAME _____ AGE _____ BIRTH DATE _____
 (LAST) (FIRST) (MI)
 NAME _____ AGE _____ BIRTH DATE _____
 (LAST) (FIRST) (MI)
 NAME _____ AGE _____ BIRTH DATE _____
 (LAST) (FIRST) (MI)

PRIMARY APPLICANT

PRESENT EMPLOYER

COMPANY _____ SUPERVISOR _____ PERSONAL PHONE# _____
 ADDRESS _____ START DATE _____
 POSITION _____ MONTHLY GROSS INCOME \$ _____

PREVIOUS EMPLOYER

COMPANY _____ SUPERVISOR _____ PERSONAL PHONE# _____
 ADDRESS _____ START DATE _____
 POSITION _____ MONTHLY GROSS INCOME \$ _____

PRESENT ADDRESS

ADDRESS _____ CITY _____ STATE _____ ZIP _____
 APARTMENT OR LANDLORD NAME _____ PHONE _____
 RESIDENCY DATES START _____ END _____ RENT \$ _____

PREVIOUS ADDRESS

ADDRESS _____ CITY _____ STATE _____ ZIP _____
 APARTMENT OR LANDLORD NAME _____ PHONE _____
 RESIDENCY DATES START _____ END _____ RENT \$ _____

PREVIOUS ADDRESS

ADDRESS _____ CITY _____ STATE _____ ZIP _____
 APARTMENT OR LANDLORD NAME _____ PHONE _____
 RESIDENCY DATES START _____ END _____ RENT \$ _____

PREVIOUS ADDRESS

ADDRESS _____ CITY _____ STATE _____ ZIP _____
 APARTMENT OR LANDLORD NAME _____ PHONE _____
 RESIDENCY DATES START _____ END _____ RENT \$ _____

SPOUSE

PRESENT EMPLOYER

COMPANY _____ SUPERVISOR _____ PERSONAL PHONE# _____
 ADDRESS _____ START DATE _____
 POSITION _____ MONTHLY GROSS INCOME \$ _____

PREVIOUS EMPLOYER

COMPANY _____ SUPERVISOR _____ PERSONAL PHONE# _____
 ADDRESS _____ START DATE _____
 POSITION _____ MONTHLY GROSS INCOME \$ _____

PRESENT ADDRESS

ADDRESS _____ CITY _____ STATE _____ ZIP _____
 APARTMENT OR LANDLORD NAME _____ PHONE _____
 RESIDENCY DATES START _____ END _____ RENT \$ _____

PREVIOUS ADDRESS

ADDRESS _____ CITY _____ STATE _____ ZIP _____
 APARTMENT OR LANDLORD NAME _____ PHONE _____
 RESIDENCY DATES START _____ END _____ RENT \$ _____

WILL YOU HAVE A PET IN THE APARTMENT? YES NO DESCRIPTION _____

LEASE FILE INFORMATION

NEAREST RELATIVE					
NAME _____		HOME PHONE _____			
(LAST) _____	(FIRST) _____	(MI) _____			
ADDRESS _____		WORK PHONE _____			
_____		_____			
EMERGENCY CONTACT (other than above)					
NAME _____		HOME PHONE _____			
(LAST) _____	(FIRST) _____	(MI) _____			
ADDRESS _____		WORK PHONE _____			
_____		_____			
PERSONAL DESCRIPTION					
PRIMARY APPLICANT					
HEIGHT _____	WEIGHT _____	HAIR _____	EYES _____		
SPOUSE					
HEIGHT _____	WEIGHT _____	HAIR _____	EYES _____		
VEHICLE DESCRIPTION					
VEHICLE 1: MAKE _____	MODEL _____	YEAR _____	LICENSE# _____ STATE _____		
VEHICLE 2: MAKE _____	MODEL _____	YEAR _____	LICENSE# _____ STATE _____		
BANK					
PRIMARY					
NAME OF BANK _____		PHONE# _____			
CHECKING ACCOUNT # _____	SAVINGS ACCOUNT # _____	_____			
SPOUSE					
NAME OF BANK _____		PHONE# _____			
CHECKING ACCOUNT # _____	SAVINGS ACCOUNT # _____	_____			
OTHER INCOME AND AMOUNT: _____ (indicate checking or savings)					
<i>(Verification will be requested. Please list any SSI, Pension, Disability, Student Grants, Dividends, Etc.)</i>					
FULL TIME / PART TIME STUDENT YES _____ NO _____		Please check: <input type="checkbox"/> FT <input type="checkbox"/> PT			
How many hours are you taking _____ What is FT hourly requirement for your school _____					
QUALIFYING QUESTIONS					
			YES	NO	STATE
1. HAVE YOU OR YOUR SPOUSE EVER BEEN EVICTED FROM RENTAL HOUSING? If yes, List State			_____	_____	_____
2. HAVE YOU OR YOUR SPOUSE EVER BEEN CONVICTED OF A CRIME? If yes, List State			_____	_____	_____
3. WILL THERE BE ANY OTHER OCCUPANTS OVER 18 YEARS OF AGE OTHER THAN THOSE LISTED ABOVE?			_____	_____	_____
<p>RELEASE: I understand that I acquire no rights in an apartment until I sign this agreement and submit a reservation deposit in the amount of \$ _____</p> <p>Upon approval of tenancy and the signing of an apartment rental agreement, this fee will be credited against my deposit, in consideration for landlord holding said apartment at _____</p> <p>If application withdraws the application, a fee of \$ _____ will be retained by Landlord. If approved and the rental unit is held for applicant for more than 3 days after approval and the applicant withdraws the application, all monies deposited shall be forfeited to the Landlord.</p> <p>Pursuant to State and Federal Fair Credit Reporting Acts, this is to inform you that an investigation involving the statements made on your rental application at the above-mentioned apartment complex, as well as inquiries regarding public records, your character, general reputation, personal characteristics and mode of living may be initiated. You have the right to dispute the information reported. Upon written request, you are entitled to a complete and accurate disclosure of the investigation's nature and scope as well as a written summary of your rights and remedies under the Fair Credit Reporting Act. Inquiries should be directed to the Landlord.</p> <p>We certify that, to the best of my/our knowledge, all statements are true and complete. False, fraudulent or misleading information may be grounds for denial of tenancy or subsequent eviction. I/We authorize the landlord to obtain all reports and verifications necessary to verify all information put forth in the above application and to furnished all information to the landlord named above.</p> <p>Keys will be furnished only after contemplated lease and other rental documents have been properly executed by all parties and only after applicable rents and security deposits have been paid. This application does not obligate Property to execute a lease or deliver possession of the proposed premises. I understand if Property is unable to deliver possession of proposed apartment on the agreed date for any reason, including holdover of a prior Resident, then Property shall not be liable as a result. Property is also under no obligation to deliver possession of another apartment. By my signature below, I certify that I have read and understand the terms of this rental application. I am aware that an incomplete application causes a delay in processing and may result in denial of tenancy. Equal Housing Opportunity</p>					
Future Resident Signature _____		DATE _____	AUTHORIZED CONSULTANT _____		DATE _____
Future Resident Signature _____		DATE _____	MANAGER APPROVAL _____		DATE _____
Faxed application to screening company _____ Approved _____ Informed Applicant _____ Manager Approval _____					