



HOTEL INVOICE

Bill From

Name: _____
 Company Name: _____
 Street Address: _____
 City, ST ZIP Code: _____
 Phone: _____

Bill To

Name: _____
 Company Name: _____
 Street Address: _____
 City, ST ZIP Code: _____
 Phone: _____

Invoice No. _____

Invoice Date: _____

Due Date: _____

Hotel/Room Number	# of Nights	Price per Night	Other Charges Parking, Bar, Etc.	Total (\$)
			Subtotal	
			Sales Tax	
			Other	
			Total	

Terms and Conditions

Thank you for your business. Please send payment within _____ days of receiving this invoice. There will be a _____% per _____ on late invoices.

Please Choose a Payment Type



Credit Card

Visa MasterCard Discover American Express

Cardholder Name _____
Account/CC Number _____
Expiration Date ____ / ____
CVV ____
Zip Code _____

I authorize the above named business/individual to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount indicated above only, and is valid for one (1) time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.

SIGNATURE _____ DATE _____
(cardholder name)



Bank Wire

Name on Bank Account: _____
Street Address: _____
Bank Name: _____
Account Number: _____
Routing Number: _____
Account Type: _____



Email: _____

