

# CEASE AND DESIST LETTER RESPONSES

Use these letters below to answer and respond to a Cease and Desist Letter that was sent to you claiming property infringement through a trademark, copyright, or patent infringement.

There are **two (2) choices**, either claim the accusations made by the Claimant are false and deny the allegations or accept the validity of the claims and adhere to the infringement request.

## PAGE 2 – DENIAL OF USE LETTER

Use to deny property infringement made by a third (3<sup>rd</sup>) party. It is best to state your reasons why you believe the claims are unwarranted.

## PAGE 3 – ACCEPTANCE OF USE

Use to accept the claims made by a third (3<sup>rd</sup>) party and that you have taken all necessary steps to adhere to the terms listed in the cease and desist.

# CEASE AND DESIST LETTER – RESPONSE (DENIAL OF CLAIMS)

From

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RE: Denial of Claims and Affirmative Statement

Dear \_\_\_\_\_,

This response is to your letter received on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. I/We, \_\_\_\_\_, hereby deny each and every allegation set forth in your cease and desist letter, including but not limited to the following:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Affirmative Statement**

The following factors demonstrate our legal use:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For these reasons it has been concluded that the claims made in your cease and desist letter are invalid.

Sincerely,

\_\_\_\_\_

# CEASE AND DESIST LETTER – RESPONSE (ACCEPTANCE OF CLAIMS)

From

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RE: Acceptance of Claims and Affirmative Statement

Dear \_\_\_\_\_,

This response is to your letter received on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. I/We, \_\_\_\_\_, hereby accept the claims made by you after having conducted the due diligence on our end.

### **Affirmative Statement**

It should be known as my official statement that the claims made by you were not known until they were brought to my attention through your cease and desist letter. I have personally taken the task of adhering to the requests made in the cease and desist and am no longer infringing on the property that you have claimed.

Please review and confirm that all infringement removal requests have been met in accordance with your cease and desist letter.

Sincerely,

\_\_\_\_\_