**MBA LETTER OF INTENT**

[CANDIDATE NAME]

[CANDIDATE ADDRESS]

[CANDIDATE CITY, STATE, ZIP CODE]

Date: [DATE]

[SCHOOL NAME]

[SCHOOL ADDRESS]

[SCHOOL CITY, STATE, ZIP CODE]

Dear [SCHOOL NAME],

[INTRODUCTION PARAGRAPH - WHICH PROGRAM, REASON FOR APPLYING]

[QUALIFICATIONS, EXPERIENCES, ACADEMIC ACHIEVEMENTS, PASSION FOR PROGRAM, INTEREST IN SCHOOL, POST-GRAD INTENTIONS]

[CONCLUDING PARAGRAPH - CONFIRM PASSION, THANKS FOR CONSIDERATION]

Sincerely,

[\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](http://www.esign.com/)

[Signature]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Print Name]