**HOUSEKEEPER JOB DESCRIPTION**

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| **EMPLOYER INFORMATION** |

**Name**: TROPICAL VILLAS

**Address**: 123 MAIN STREET, HONOLULU HI, 12345

**Phone**: 808-333-3333

**E-Mail**: TRAVEL@TROPICAL.COM

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| **EMPLOYMENT ELIGIBILITY** |

**Job Title**: HOUSEKEEPER

**Reports to**: CYNTHIA SMITH

**Job Location**: HONOLULU, HI

**Start Date**: SEPTEMBER 29, 2021

**Job Type**:  Full-time  Part-time  Independent Contractor  Intern

**# of Hours**: 40 Hours per week

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| **JOB DESCRIPTION** |

Tropical Villas is seeking a housekeeper to join a team responsible for maintaining the cleanliness and hygiene of a four-star resort in Honolulu. The ideal candidate will have housekeeping experience and work well with others.

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| **RESPONSIBILITIES AND DUTIES** |

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| * Laundering linens | * Ironing sheets |
| * Making beds | * Vacuuming floors |
| * Sanitizing bathrooms | * Washing windows |

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| **QUALIFICATIONS / REQUIREMENTS** |

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| * Cleaning experience * Integrity | * Physical stamina * Adaptability |