

# HOUSEKEEPER JOB DESCRIPTION

## EMPLOYER INFORMATION

**Name:** TROPICAL VILLAS

**Address:** 123 MAIN STREET, HONOLULU HI, 12345

**Phone:** 808-333-3333

**E-Mail:** TRAVEL@TROPICAL.COM

## EMPLOYMENT ELIGIBILITY

**Job Title:** HOUSEKEEPER

**Reports to:** CYNTHIA SMITH

**Job Location:** HONOLULU, HI

**Start Date:** SEPTEMBER 29, 2021

**Job Type:**  Full-time  Part-time  Independent Contractor  Intern

**# of Hours:** 40 Hours per week

## JOB DESCRIPTION

Tropical Villas is seeking a housekeeper to join a team responsible for maintaining the cleanliness and hygiene of a four-star resort in Honolulu. The ideal candidate will have housekeeping experience and work well with others.

## RESPONSIBILITIES AND DUTIES

- Laundering linens
- Making beds
- Sanitizing bathrooms
- Ironing sheets
- Vacuuming floors
- Washing windows

## QUALIFICATIONS / REQUIREMENTS

- Cleaning experience
- Integrity
- Physical stamina
- Adaptability