

INVESTMENT ACCOUNTANT JOB DESCRIPTION

EMPLOYER INFORMATION

Name: 123 BROKERAGE FIRM

Address: 123 MAIN STREET, LOS ANGELES CA, 12345

Phone: 333-333-3333

E-Mail: 123BROKERAGE@123BROKERAGE.COM

EMPLOYMENT ELIGIBILITY

Job Title: INVESTMENT ACCOUNTANT

Reports to: FLORA SMITH

Job Location: LOS ANGELES, CA

Start Date: SEPTEMBER 29, 2021

Job Type: Full-time Part-time Independent Contractor Intern

of Hours: 40 Hours per week

JOB DESCRIPTION

123 Brokerage is seeking an investment accountant with 3-5 years' experience providing accounting services to brokerage and/or asset management firms. The investment accountant will handle the accounting for multiple portfolios.

RESPONSIBILITIES AND DUTIES

- Monitoring compliance with laws
- Conducting financial analyses
- Reconciling accounts
- Monthly, quarterly, and annual reports
- Conducting risk analyses
- Preparing tax reports

QUALIFICATIONS / REQUIREMENTS

- Bachelor's degree in relevant field
- Knowledge of laws and regulations
- CPA or master's degree preferred
- Background in economics
- Experience in investment sector

