

GENERAL MANAGER JOB DESCRIPTION

EMPLOYER INFORMATION

Name: Jefferson Pipeline Co.

Address: 333 Crescent Street, New Orleans, LA, 70118

Phone: (555) 555-5555

E-Mail: staff@jeffersonpipeline.com

EMPLOYMENT ELIGIBILITY

Job Title: General Manager, Northwest Division

Reports to: Yulia Firmov

Job Location: Anchorage, AK

Start Date: July 1, 2021

Job Type: Full-time Part-time Independent Contractor Intern

of Hours: 40 Hours per week

JOB DESCRIPTION

Pipeline company seeks general manager to oversee growing division in the Northwest United States. Will be responsible for operations and budgeting in this key region. Will lead a staff of hundreds while reporting back to executives at headquarters each month.

RESPONSIBILITIES AND DUTIES

- Develop growth strategy/metrics
- Assess/verify team progress
- Oversee day-to-day operations
- Identify new programs as needed
- Establish budget and financing
- Periodically report to executives
- Ensure adequate staffing
- Identify future leadership officers

QUALIFICATIONS / REQUIREMENTS

- MBA or management experience
- Motivational abilities
- Familiarity with budgeting/finance
- Excellent communication skills
- Analytic problem-solving style
- Comfort delegating roles