**FINANCIAL ANALYST JOB DESCRIPTION**

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| **EMPLOYER INFORMATION** |

**Name**: Sloan & Schiller, Inc.

**Address**: 777 Wall Street, New York, NY 10001

**Phone**: (555) 555-5555

**E-Mail**: inquiries@sloanschiller.com

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| **EMPLOYMENT ELIGIBILITY** |

**Job Title**: Financial Analyst

**Reports to**: Liza Clements, executive vice president

**Job Location**: New York Headquarters

**Start Date**: Sept. 1, 2021

**Job Type**: [x]  Full-time [ ]  Part-time [ ]  Independent Contractor [ ]  Intern

**# of Hours**: 40+ Hours per week

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| **JOB DESCRIPTION** |

The financial analyst will be responsible for preparing reports and presentations for our clients in the apparel industry. You will work with a team of other analysts and report to the division head. This position will require frequent work on nights and weekends.

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| **RESPONSIBILITIES AND DUTIES** |

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| * Gather internal financial data
 | * Create decision recommendations
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| * Synthesize usable representations
 | * Stay informed on industry trends
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| * Meet with firm leadership
 | * Use financial modeling techniques
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| * Analyze data implications
 | * Assess progress on benchmarks
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| **QUALIFICATIONS / REQUIREMENTS** |

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| * Degree in finance/econ/accounting
 | * Familiarity with software like Excel
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| * Proficiency in financial modeling
 | * Data-oriented approach
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| * Understanding of gov’t regulation
 | * Comfort making oral presentaitons
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