

# FINANCIAL ANALYST JOB DESCRIPTION

## EMPLOYER INFORMATION

**Name:** Sloan & Schiller, Inc.

**Address:** 777 Wall Street, New York, NY 10001

**Phone:** (555) 555-5555

**E-Mail:** inquiries@sloanschiller.com

## EMPLOYMENT ELIGIBILITY

**Job Title:** Financial Analyst

**Reports to:** Liza Clements, executive vice president

**Job Location:** New York Headquarters

**Start Date:** Sept. 1, 2021

**Job Type:**  Full-time  Part-time  Independent Contractor  Intern

**# of Hours:** 40+ Hours per week

## JOB DESCRIPTION

The financial analyst will be responsible for preparing reports and presentations for our clients in the apparel industry. You will work with a team of other analysts and report to the division head. This position will require frequent work on nights and weekends.

## RESPONSIBILITIES AND DUTIES

- Gather internal financial data
- Synthesize usable representations
- Meet with firm leadership
- Analyze data implications
- Create decision recommendations
- Stay informed on industry trends
- Use financial modeling techniques
- Assess progress on benchmarks

## QUALIFICATIONS / REQUIREMENTS

- Degree in finance/econ/accounting
- Proficiency in financial modeling
- Understanding of gov't regulation
- Familiarity with software like Excel
- Data-oriented approach
- Comfort making oral presentations