[NAME OF PERSON SEEKING RELIEF]

[ADDRESS OF PERSON SEEKING RELIEF]

[PHONE NUMBER OF PERSON SEEKING RELIEF]

[eMAIL ADDRESS OF PERSON SEEKING RELIEF]

[DATE]

[NAME OF LANDLORD]

[ADDRESS OF LANDLORD]

**Re**: Temporary Rent Modification for [NAME OF PERSON SEEKING RELIEF]

Dear [NAME OF LANDLORD]:

I write to request a temporary modification in rent for the property located at [ADDRESS OF RENTAL PROPERTY]. Although the unfortunate events described in this letter mean that I am unable to pay my current rent of [RENT AMOUNT], I am committed to staying in the property, and I believe that the modifications I suggest will provide the help I need in order to return to the terms of the rental agreement.

[REASON FOR RENT MODIFICATION REQUEST, INCLUDING DESCRIPTION OF HARDSHIP, WHEN HARDSHIP OCCURRED, AND WHY IT MAKES MODIFICATION NECESSARY]

I propose the following modification: [DESCRIBE HOW RENT WILL BE MODIFIED, SUCH AS TEMPORARILY REDUCING PAYMENTS, OR SKIPPING ONE OR MORE MONTHLY PAYMENTS AND PAYING THE MONEY BACK OVER TIME]. If this is amenable, or if you would be willing to discuss other, alternative terms, please contact me at your earlier convenience.

Thank you for your consideration.

Sincerely,

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(Name)