

SUMMONS

**IN THE DISTRICT COURT OF THE FIRST CIRCUIT**  
 \_\_\_\_\_ **DIVISION**  
**STATE OF HAWAI'I**

Plaintiff(s)

Reserved for Court Use

Civil No.

Defendant(s)

Filing Party(ies)/Filing Party(ies)' Attorney (Name, Attorney Number, Firm Name (if applicable), Address, Telephone and Facsimile Numbers)

**SUMMONS**

**THE STATE OF HAWAI'I:**

**TO:** The Director of Public Safety of the State of Hawai'i, his/her deputy or any police officer of other person authorized by the laws of the State of Hawai'i:

You are commended to summon the Defendant(s) to appear before the District Judge of this Court in his/her Courtroom, to appear at the Court designated by the checked box on the reverse side.

This Summons shall not be personally delivered between 10:00 p.m. and 6:00 a.m. on premises not open to the public, unless a Judge of the above-entitled Court permits, in writing on this Summons, personal delivery during those hours.

**TO THE DEFENDANT(S):**

You are required to appear before the District Judge on this Court, in his/her Courtroom, on the day and at the time designated by the checked box on page 2. If the Defendant(s) is a corporation, Hawai'i law requires it to be represented by an attorney licensed to practice in the State of Hawai'i.

**IF YOU OR YOUR ATTORNEY FAIL TO ATTEND THE COURT HEARING AT THE TIME AND PLACE DESIGNATED, DEFAULT AND DEFAULT JUDGMENT WILL BE TAKEN AGAINST YOU FOR THE RELIEF DEMANDED IN THE COMPLAINT.**

NOTICE TO ALL PARTIES (Honolulu Division only): If this case involves a residential lease and if the Defendant(s) disagrees with the statements in the Complaint, the Court may require the parties to submit their dispute to mediation at the Pre-Trial conference that will be scheduled on the Monday, not a holiday, following the court date specified above. If the Monday following your court date is a holiday, the Pre-Trial conference will occur on the next business day. If the parties are not able to resolve the dispute within 20 minutes of mediation, the Court will set a trial date.

Date:

Clerk of the above-entitled Court

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COURT ADDRESSES AND RETURNABLE DAYS:

**Honolulu Division, 1111 Alakea Street, 10<sup>th</sup> floor Courtroom 10A or 10B, Honolulu, Hawai'i**

at 8:30 a.m. on the fifth day following date of service, excluding Saturdays, Sundays, and legal holidays for summary possession.

or

at 1:30 p.m. on the second Monday following date of service, and should that Monday be a legal holiday then upon the next business day.

**'Ewa Division, 870 Fourth Street, Pearl City, Hawai'i**

At 9:00 a.m. on the second Thursday following date of service, and should that Thursday be a legal holiday then upon the next Thursday.

**Ko'olaupoko OR Ko'olauloa Division, 45-939 Po'okela Street, Kāne'ohe, Hawai'i**

At 9:00 a.m. on the second Friday following date of service, and should that Friday be a legal holiday then upon the next Friday.

**Wahiawā OR Wai'alua Division, 1034 Kilani Avenue, Wahiawā, Hawai'i**

At 9:00 a.m. on the second Wednesday following date of service, and should that Wednesday be a legal holiday then upon the next Wednesday.

**Wai'anae Division, 4675 Kapolei Parkway, Kapolei, Hawai'i**

At 9:00 a.m. on the second Tuesday following date of service, and should that Tuesday be a legal holiday then upon the next Tuesday.

**Mailing address for the Courts: 1111 Alakea Street, Civil Division, Third floor, Honolulu, Hawai'i 96813**



In accordance with the Americans with Disabilities Act and other applicable state and federal laws, if you require an accommodation for a disability when working with a court program, service, or activity, please contact the District Court Administration Office at PHONE NO. 538-5121, FAX 538-5233, or TTY 539-4853 at least ten (10) working days before your proceeding, hearing, or appointment date.

**For all Civil related matters, please call 538-5151 or visit the District Court Service Center at 1111 Alakea Street, Third (3<sup>rd</sup>) Floor.**