COURT INFORMATION SHEET FOR LANDLORDS,

AGENTS, ETC FILING EVICTIONS.

(PLEASE PRINT)

**IF YOU ARE FILING AN EVICTION, PLEASE PROVIDE THE FOLLOWING INFORMATION:**

1. OWNERS **FULL NAME, ADDRESS** AND **PHONE NUMBER**

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1. MANAGEMENT COMPANY **NAME, ADDRESS** AND **PHONE NUMBER**

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1. APARTMENT COMPLEX **NAME, ADDRESS** AND **PHONE NUMBER**

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1. AGENTS **NAME, ADDRESS** AND **PHONE NUMBER**

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1. TENANTS NAME

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1. ADDRESS OF THE PREMISES (INCLUDING APT/UNIT #’S & ZIP CODE)

NOTE: This is the address from which eviction is sought!

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1. PLEASE MAKE SURE YOU HAVE ALL THE NECESSARY PAPERWORK REQUIRED TO COMPLETE YOUR EVICTION. (EX. 5 DAY NOTICE / WAIVER, LEASE AGREEMENT, AGENT/POWER OF ATTORNEY LETTER, SOLDIER’S AND SAILOR’S RELIEF ACT AFFIDAVIT.)
2. **PLEASE MAKE SURE TO SIGN** ALL NECESSARY DOCUMENTS REQUIRED TO COMPLETE YOUR EVICTION, (I.E. PETITION, SOLDIER’S AND SAILOR’S RELIEF ACT AFFIDAVIT, ETC)