



## REQUEST FOR COPY OF OHIO BACKGROUND CHECK:

\*This request form can only be used if you have submitted fingerprints in the past 12 months for working with children, working with the elderly, or certain types of licensing.

PLEASE GIVE THE SPECIFIC REASON FINGERPRINTED OF YOUR LAST BACKGROUND CHECK:
NAME:
SSN: DOB:
SEND BACKGROUND RESULT TO:
NAME:
STREET:
CITY:
STATE: ZIP CODE:
PLEASE CHECK IF YOU WANT YOUR RESULT SENT TO THE OHIO DEPT. OF EDUCATION FOR TEACHER CERTIFICATION.
Return this letter with your payment of \$8, payable to Treasurer, State of Ohio.
I hereby certify that I have given the above mentioned person or agency permission to obtain a copy of any conviction record pertaining to me in the files of the Ohio Bureau of Criminal Investigation.
*REQUIRED: APPLICANTS SIGNATURE:
DATE: APPLICANT'S PHONE NUMBER:

Updated 12/04/13