

# **SAMPLE SHAREHOLDERS MEETING MINUTES FOR MAZE TECHNOLOGY PARTNERS**

## **I. MEETING DETAILS**

Chairperson: **Jessica Maze**, Board Director  
Secretary: **Ralph Foley**

Date: **January 6<sup>th</sup>, 2020**  
Time: **11:00 AM EST**

Location: **Howard W. Stone Building, Conference Room C**  
Street Address: **5000 S.W. Main Street**  
City: **Tampa** State: **Florida** Zip: **33607**

## **II. ROLL CALL.**

### **Roll call initiated – Secretary Foley – 11:05 AM**

The following persons were in **attendance**:

- **Jessica Maze (Board Director)**
- **Allen Freeman (CFO)**
- **Chester Robinson (COO)**
- **Ralph Foley (Secretary)**
- **Rebecca Thorne**
- **Hunter W. Richardson**
- **Fred Lewiston**
- **Jeffrey Salinger**
- **Greg Thompson**
- **Frederick Alvarez (rep. OP Banking Firm)**
- **Chad C. Went (rep. Mutual Finance)**

The following persons were **absent**:

- **Dan Samson**
- **Josh Wellington**

## **III. CALL TO ORDER.**

### **Call to Order – Secretary Foley – 11:10 AM**

### **Previous Meetings Minutes Distributed – Secretary Foley – 11:15 AM**

Distribution of prior meeting minutes; last meeting took place on December 6, 2019. The minutes were approved unanimously by all the attendees.

### **Meeting Agenda Distribution – Secretary Foley – 11:25 AM**

A meeting agenda was distributed to all attendees of the meeting. After providing five (5) minutes to review, a vote of the meeting agenda was produced.

At 11:37 AM, the agenda was approved by unanimous votes. No major motions to change, amend, or otherwise alter the agenda were stricken.



**IV. OLD BUSINESS.**

**Election of Two (2) Board of Directors Members – Jessica Maze – 11:40 AM**

Per last meeting's reviewal of the company's bylaws, there is still a need to add two members to the company's existing board. Director Maze put the matter to a vote. Ten potential candidates remained in race. Via a policy-driven voting system, the results of the top two candidates were as follows:

Hunter W. Richardson was elected with the most votes.

Rebecca Thorne was elected following a tiebreaker for 2<sup>nd</sup> place.

**V. NEW BUSINESS.**

**Quarterly Reports – Jessica Maze – 12:15 AM**

Sales and quarterly reports were issued to all attendees. Some of the highlights are as follows:

Quarterly Revenue: \$1,208,890.52  
Expenses: \$383,755.10  
Profit: \$825,135.42

There was a 12% increase over last year mainly due to more efficient targeted marketing.

**VI. SPECIAL CONSIDERATIONS.**

**Representatives for Institutional Investors – Mr. Alvarez and Mr. Went – 12:45 AM**

Both investors called to action a change in policy that would fend off a House Bill (HB-001) gaining traction. HB-001 would essentially provide issues for operations.

Director Maze assured the investors the firm was aware of potential changes, and the firm agreed to prioritize their legal considerations based on the federal mandates.

**VII. ADJOURNMENT.**

**Approval of Meeting Minutes – Secretary Foley – 1:05 AM**

**Meeting Adjourned – Secretary Foley – 1:15 AM**

  
Submitted by: \_\_\_\_\_

Print Name: **Ralph Foley**

  
Approved by: \_\_\_\_\_

Print Name: **Jessica Maze**